

**Magnolia School District
Board of Education
Regular Meeting
Minutes
October 18, 2016
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Roll Call

Mrs. Joyce Albrecht	Present
Mr. Nick D'Amico	Present
Ms. Rebecca Ammen	Absent
Mrs. Jennifer Gray	Present
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Present
Mrs. Karen Sorbello	Present

Other Attendees

Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Brett Gorman, Solicitor

Mission Statement

Mission Statement was read by Mr. Nick D'Amico

Approval of Minutes

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on September 20, 2016.

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Vote: To approve Minutes

Voice Vote. All in favor

Motion Approved

**Audience
Participation I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Nick D'Amico, Seconded by Edward Hoban

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor

- Amy Machinsky 300 South West Atlantic Ave. Magnolia – Concerned about safety based on her child's experience during lockdown.

**Close – Audience
Participation I**

Close Audience Participation I

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOE Business

BOARD OF EDUCATION BUSINESS

Unfinished Business

None

New Business

None

**State and Local School
Board Association**

None - County meeting was not attended

**Superintendent's
Report**

Superintendent's Report

Motion to Approve Personnel Item 4 and 5

**Ali Doukali – one-on-
one Teaching
Assistant**

4. Mr. Ali Doukali as a one-on-one teaching assistant to begin November 1, 2016 on step 2 at a starting salary of \$14,573 (pro-rated)

**Lisa Michalowski and
Linda Rutherford –
Renaissance Assistants
Stipend**

5. Mrs. Lisa Michalowski and Mrs. Linda Rutherford as Renaissance Assistants at a stipend of \$500.00 each

Motioned by Jennifer Gray, Seconded by Edward Hoban

Item #4

**Roll Call Vote. All in favor: Albrecht, D'Amico, Gray, Hoban, **Sorbello
Abstained, and Lang Staffieri (5-0-1)**

Item #5

**Roll Call Vote. All in favor: Albrecht, D'Amico, Gray, Hoban, Lang Staffieri
and Sorbello (6-0-0)**

Motion Approved

Motion to Approve Trips Item 1

**Renaissance Trip to
Hershey Park 6/7/17**

1. The Renaissance trip to Hershey Park on Wednesday, June 7, 2017 from 7:00am to 7:30pm (this is not a board expensed trip)

Motioned by Edward Hoban, Seconded by Nick D'Amico

**Vote: To approve Trips Item 1
Voice Vote. All in favor**

Motion Approved

Motion to Approve Workshop Items 1 and 2

**Aphrodite Dellaporta
– Workshop Yoga &
Mindfulness 12/8/16**

1. Mrs. Aphrodite Dellaporta to attend a workshop entitled Yoga & Mindfulness for Kids in Cherry Hill NJ on December 8, 2016 at a cost of \$199.99 (to be taken out of professional development)

**Dana Stahl –
Workshop 101
Strategies, Activities
and Resources
11/28/16**

2. Mrs. Dana Stahl to attend a workshop entitled 101 Strategies, Activities and Resources to help your Kindergartners Become Successful Readers and Writers in Cherry Hill, NJ on November 28, 2016 at a cost of \$245.00 (to be taken out of professional development)

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Roll Call Vote. All in favor: Albrecht, D’Amico, Gray, Hoban, Sorbello, and Lang Staffieri (6-0-0)

Motion Approved

Motion to Approve Self-Medication Item 1

**Self – Medication
Student #16-01 abd
16-02**

1. Approval of student #16-01 and 16-02 (as per board policy)

Motioned by Edward Hoban, Seconded by Jennifer Gray

**Vote: To approve Self-Medication Item 1
Voice Vote. All in favor**

Motion Approved

Motion to Approve Calendar Item 1

**Revised 2016-2017
Calendar**

1. The revised 2016-2017 calendar due to construction schedule (**attached**)

Motioned by Rebecca Lang Staffieri, Seconded by Jennifer Gray

**Vote: To approve Calendar Item 1
Voice Vote. All in favor**

Motion Approved

Motion to Approve Plans Item 1

**Statement of
Assurance for
submission for the
NJQSAC**

1. The Statement of Assurance for submission for the NJQSAC (New Jersey Quality Single Accountability Continuum) for the 2016-2017 school year

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Roll Call Vote. All in favor: Albrecht, D’Amico, Gray, Hoban, Sorbello, and

Lang Staffieri (6-0-0)

Motion Approved

Informational Items:

NJ Dept. of Ed Oct 3 - 7 designated Week of Respect and Oct. 17 – 21 School Violence Awareness Week

General

1. As per the NJ Department of Education, the week of October 3rd -7th has been designated as Week of Respect and the week of October 17th thru 21st has been designated as School Violence Awareness Week.

Building and Grounds

A. Building and Grounds

1. A fire drill was conducted on September 12, 2016
2. A shelter in place lock down was conducted on September 30, 2016

Curriculum

B. Curriculum

1. Teacher Evaluations
 - Walkthroughs plus conferences – 3
 - Long evaluations – 25
 - Short evaluations – 0

Finance

C. Finance - None

Interdistrict

D. Interdistrict

1. Interdistrict Meeting was held on October 5, 2016: Superintendent discussed

Negotiations

E. *Negotiations/Contractual (Executive Session) - None

Policy/Procedure

F. Policy/Procedure - None

Public Relations/Liaison

G. Public Relations/Liaison - None

Student/Parental Issues and Concerns

H. Student/Parental Issues and Concerns

1. HIB Report – No reports – 9/1/16 to present

Principal's Report

I Principal's Report

1. Mr. Johnson's principals report (**attachment**)

Board Secretary Report

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Board Actions

Board Actions:

Motion to approve Items A thru C

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of August 2016 (**Attachment A1 and A2**).

Transfer of Funds

B. Transfer of Funds

No transfers for the month of August 2016

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2016. The Treasurer's Report and Secretary's report are in agreement for the month of August 2016. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Edward Hoban, Seconded by Rebecca Lang Stafferi

Roll Call Vote. All in favor: Albrecht, D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (6-0-0)

Motion Approved

Motion to approve Item D

Warrants

D. Warrants

The attached bill lists:

- September payroll (**Attachment D1**)
- October 2016 warrants (**Attachment D2**)

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Motion Approved

Motion to approve Items E thru K

**YALE –Tuition
Contract student
#9436434053**

E Tuition Contract - To approve tuition contract with YALE School, Inc. for student #9436434053 in the amount of \$54,046.80 for the 2016-2017 school year.

**HI-Nella-Tuition
Contract student
#6644563058**

F Tuition Contract - To approve tuition contract with Hi-Nella Board of Education for student #6644563058 in the amount of \$15,019.20 for the 2016-2017 school year (Note: Receiving student).

SOP Manual

G SOP Manual - To approve revisions to the Standard Operating Procedures Manual.

**Salaries Charged to
Grants**

H Salaries Charged to Grants - To approve the attached list detailing the 2016-2017 salaries charged to grant funds (**Attachment H1**).

Non-Fair and Open

I Non-Fair and Open – To award a non fair and open contract to B Safe, Inc. for alarm services exceeding \$17,500.00 for the 2016-2017 school year.

**Board Meeting Date
changed from Dec. 20,
2016 to Dec. 21**

J Board Meeting Date – To approve the change of the Tuesday, December 20, 2016 board meeting date to Wednesday, December 21, 2016.

**Audubon – Shared
Service Agreement for
Child Study Services**

K Audubon – To approve the attached shared service agreement with Audubon Board of Education for child study director services, speech services, and library services for the 2016-2017 school year (**Attachment K1**).

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

Items E thru J

Roll Call Vote. All in favor: Albrecht, D’Amico, Gray, Hoban, Sorbello, and Lang Staffieri (6-0-0)

Motion Approved

Item K

Roll Call Vote. All in favor: Albrecht, **D'Amico – Abstained, Gray, Hoban, Sorbello, and Lang Staffieri (5-0-1)

**Open Audience
Participation II**

Open Audience Participation II

Motioned by Edward Hoban, Second by Nick D'Amico

**Vote: To Open Audience Participation II
Voice Vote. All in favor**

**Close Audience
Participation II**

Closed Audience Participation II

Motioned by Edward Hoban, Seconded by Jennifer Gray

**Vote: To Close Audience Participation II
Voice Vote. All in favor**

**Recess into Closed
Session**

RECESS INTO CLOSED SESSION at approximately 8:00 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:20** p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: MSEA);

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: Student # 339579507);

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Nick D'Amico, Seconded by Edward Hoban

Vote: To Enter Executive Session
Voice Vote. All in favor

Action will be taken after Executive Session

****Joyce Albrecht left meeting at 8:10**

****Joyce Albrecht left meeting at 8:10**

Resumption to Public Portion of the Meeting

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 8:25 pm

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Vote: To approve Resumption of Public Portion of the Meeting
Voice vote. All in favor.

Action will be taken after Executive Session

Motion to approve Item L

Settlement Agreement Student #3395795070

L. Settlement - To approve settlement agreement pertaining to student #3395795070

Motioned by Edward Hoban, Seconded by Jennifer Gray

Roll Call Vote. All in favor: D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (5-0-0)

Motion Approved

Motion to Approve Personnel Item 1

MSEA Contract 7/1/16 thru 6/20/19

1. The MSEA contract from July 1, 2016 thru June 20, 2019

Motioned by Jennifer Gray, Seconded by Nick D'Amico

Roll Call Vote. All in favor: D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (5-0-0)

Motion Approved

Motion to Approve Personnel Item 2

**MSEA Union
Employees' Salaries 16-
17**

2. The MSEA union employees' salaries for the 2016-2017 school year (attached)

Motioned by Nick D'Amico, Seconded by Edward Hoban

Roll Call Vote. All in favor: D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (5-0-0)

Motion Approved

Motion to Approve Personnel Item 3

**Non-represented
Employees' salaries 16-
17**

3. The non-represented employees' salaries for the 2016-2017 school year effective July 1, 2016 (attached)

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Roll Call Vote. All in favor: D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (5-0-0)

Motion Approved

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 8:30 pm by Edward Hoban, Seconded by Nick D'Amico.

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**

